



# *Academic Notes*

September 24, 2012

AN 2012-2013

## **FACULTY GOVERNMENT**

### **STUDENT AFFAIRS COMMITTEE**

Wednesday, September 26, 2012, 2:00 p.m.  
Scott College of Business Executive Board Room (Room 222)

#### AGENDA #1

- I. Call to Order
- II. Adoption of the Agenda
- III. Introduction of Members
- IV. Minutes of Last Meeting—already approved electronically
- V. SAC Duties and Responsibilities from University Handbook
- V. Election of Chair, Vice-Chair, and Secretary
- VI. Clarification, discussion, and assignment of Charges for 2012-2013

#### ONGOING

1. Identify a faculty member to serve as rep to SGA Senate meetings
2. Administer the Faculty Scholarship
3. Continue to monitor international student enrollment
4. Complete annual report of activities (including 2011-2012) for review by the executive committee.

#### NEW CHARGES

1. Explore whether financial aid delays limit student's ability to purchase books. Suggested Proposal to broaden exploration: Investigate reasons for students purchasing textbooks late, and propose solutions.

VII. Setting date/time/place for next meeting

VIII. Administrative reports

- A. Admissions
- B. VPAA
- C. Other

IX. Adjournment

## ACADEMIC NOTES PUBLICATION SCHEDULE

Below is the publication schedule for the electronic copy of *Academic Notes* through January 2, 2013. All submissions for inclusion in Academic Notes are due in the Office of Academic Affairs no later than 11:00 a.m. on the Deadline for Items date shown below. Submissions must be in hard copy along with an email, zip drive, or CD with the same information. The electronic version must be formatted either in Word with pages with signatures scanned and inserted as a picture OR PDF saved as text and image. (Do NOT send PDF just saved as an image.) Information submitted to Academic Notes that is not accompanied by an electronic version or that is incomplete or unusable will be returned to the appropriate office. Academic Notes is available using Acrobat Reader at [http://www.indstate.edu/academicaffairs/academic\\_notes.htm](http://www.indstate.edu/academicaffairs/academic_notes.htm) During the summer months, Academic Notes is published every other week. If you have questions, please contact Yvonne Russell in Academic Affairs, extension 3662.

## ACADEMIC NOTES PUBLICATION SCHEDULE FOR FALL 2012

<u>Deadline for Items</u>	<u>Issue Date</u>
September 19	October 1
September 26	October 8
October 3	October 15
October 10	October 22
October 17	October 29
October 24	November 5
October 31	November 12
November 7	November 19
November 14	November 26
November 21	December 3
November 28	December 10
December 5	December 17
December 12	January 2

## CURRICULUM

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#### Item

Undergraduate Approvals

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