



# Academic Notes

MARCH 25, 2002

AN 2001-2002

## **\*SPECIAL NOTICES\***

### **FACULTY ATTENDANCE FORM FOR SPRING COMMENCEMENT AND HONOR DAY CONVOCATION**

Attached to the back of this issue is a Faculty Attendance Form concerning Spring Commencement (May 4, 2002) and the Honor Day Convocation (April 24, 2002). All faculty members need to fill out this form and make sure that it is delivered to:

OFFICE OF THE PROVOST AND VICE PRESIDENT  
FOR ACADEMIC AFFAIRS  
PARSONS HALL, ROOM 208

by the end of the business on **Friday, March 29, 2002.**

### **ACADEMIC APPAREL RENTAL FORM**

Faculty members needing to rent academic apparel for Spring 2002 Commencement, need to fill out the Academic Apparel Rental Form attached to the back of this issue and send it to:

KARI HIATT or TERRI LOTZ  
ISU BOOKSTORE

**Rental forms received now will automatically be charged a late fee of \$10.00.**

### **ACADEMIC NOTES PUBLICATION SCHEDULE FOR SPRING 2002**

Below is the circulation schedule for the hard copy of *Academic Notes* through May 6, 2001. An asterisk (\*) indicates a curricular issue. **All submissions for inclusion in *Academic Notes* are due in the Office of Academic Affairs no later than 10:00 a.m. on the Wednesday<sup>a</sup> prior to the distribution of *Academic Notes* on the following Monday, along with an E-Mail or a diskette with the same information in Microsoft Word format. Failure to submit a diskette containing this information will delay publication.** An electronic version of *Academic Notes* is available using Acrobat Reader via the ISU Web Page at – <http://web.indstate.edu/acadnotes/> –.

*SPECIAL NOTICES – Publication Schedule: continued*

**Deadline for Items   Issue Date**

March 27*	April 1*
April 3	April 8
April 10*	April 15*
April 17	April 22
April 24*	April 29*
May 1	May 6

*\* Please call Tiffany Trass at extension 3662 with any questions pertaining to the submission of information on a diskette or through e-mail.*

## **FACULTY GOVERNMENT**

### **FACULTY SENATE EXECUTIVE COMMITTEE REPORT FOR MARCH 19, 2002**

The Executive Committee met at 3:15 in Hulman Memorial Student Union (HMSU) 227.

Senate election results were certified.

Provost Pontius reported:

- 1) Admin. Searches: Arts & Sciences Dean -- continuing  
Graduate Dean -- to commence soon  
CIO (IT) -- Job description being prepared for consideration by search committee
- 2) Sabbatical Leaves: Continuing to work on, pending budget info. Will communicate with FAC this week.
- 3) Reallocation of funds from Academic Affairs: To be discussed with deans 3/20/02.
- 4) Student Credit Hour (SCH) letter of 3/7 has generated considerable discussion and feedback.

Chair Cerny reported:

- 1) Mediator Training: next session tentative date is 4/13. Volunteers are encouraged. A stipend will be provided.
- 2) Grievance Pool Training: hope to finish this semester.

3) Proposed Drop-Add/Registration changes: SGA has concerns and will send representation to the 3/26 Exec. Comm. meeting.

OPEN DISCUSSION PERIOD -- Items addressed:

1) SCH (Student Credit Hour) TARGETS: Concerns expressed included a perception that FAC input will have little effect, that "efficiency" is more than numbers, that quality of instruction should be the most important consideration, and that the targets permitted no flexibility.

Provost's Response:

The faculty can have tremendous impact on the procedures and methods involved, and FAC and PAR can "work in a truly collaborative way to reach these targets." The numbers are "not etched in granite," but are TARGETS. We must expand dialogue on meeting needs of students. The targets will be adjusted for departments which have faculty doing work outside their departments. Individual units should have as much flexibility as possible in determining how to reach the targets.

2) INTENSITY LEVELS (related to SCH targets): The 3/7 letter lacked an explanation of procedures for determining the designations. Distribution of the rationale/formula is encouraged.

3) WORKLOAD POLICY: This tries to address the variety of faculty assignments in order to produce equitable treatment for all.

4) PROFESSIONAL SATISFACTION SURVEY: Regular administration of the survey is a good idea, though some questions seem less relevant today than in 1998. For comparable data, the date of administration should be consistent. Suggestions for changes should go to AAC for consideration.

5) SABBATICAL LEAVES: Letters have gone to applicants explaining the delay in notification because of budget uncertainties.

R. Schneirov (FAC chair) raised issues of concern to that committee.

Considerable discussion ensued. Points raised: a strong leaves policy attracts and retains quality faculty; quality of proposals, not funding, must be the paramount determinant; teaching, as well as research, should be valued; budget considerations should not affect leaves which do not require replacement faculty; leave-friendly priorities need to be established and implemented.

The Committee approved:

1) Send revised faculty appointment letter to FAC for response

2) Workload Policy -- subcommittee will summarize Handbook revisions necessary to facilitate implementation: to be distributed to senators for later consideration

The Committee went into executive session.

The Committee came out of executive session and voted to:

- 1) Accept a grievance committee final report
- 2) Instruct the Chair to request clarification of another grievance.

One member absented himself from discussion and vote on #2.

The meeting adjourned at 6:42 pm.

### **FACULTY SENATE EXECUTIVE COMMITTEE**

The Faculty Senate Executive Committee will meet at 3:15 p.m. on Tuesday, March 26, 2002, in Hulman Memorial Student Union (HMSU), Room 227.

#### AGENDA

- I. Administrative Report
- II. Chair Report
- III. Fifteen Minute Open Discussion
- IV. Approval of the Minutes
- V. Standing Committee Reports
- VI. Old Business
- VII. New Business

### **UNIVERSITY FACULTY SENATE**

The University Faculty Senate will meet at 3:15 p.m. on Thursday, February 21, 2002, in Dede III.

#### AGENDA

- I. Memorial: Stanley D. Petruilis
- II. Administrative Report
- III. Chair Report
- IV. SGA Report
- V. Fifteen Minute Open Discussion
- VI. Approval of the Minutes
- VII. CAAC: Health and Safety Department Name Change
- VIII. SAC: Registration, Adding and Dropping Timetable; Student Grievance Procedures
- IX. FEBC: Salary Parity/Competitiveness 5-year Plan
- X. Informational Items:
  - a. AAC, Professional Satisfaction Survey

- b. AAC, Report on Information Technology Structure
- XI. Standing Committee Reports
- XII. Old Business
- XIII. New Business

## **FACULTY SENATE STANDING COMMITTEES**

### **CURRICULUM AND ACADEMIC AFFAIRS COMMITTEE**

The Curriculum and Academic Affairs Committee will meet at 2:00 p.m. on Thursday, March 28, 2002, in Family & Consumer Sciences, Room 110.

### **FACULTY ECONOMIC BENEFITS COMMITTEE**

The Faculty Economic Benefits Committee (FEBC) will meet from 3:15 p.m. until 5:00 p.m. on Thursday, April 4, 2002, in the School of Education, Room 1214.

## **THESES, DISSERTATIONS, & RESEARCH PROJECTS**

### **COLLEGE OF ARTS & SCIENCES**

#### **LIFE SCIENCES**

Mr. Saurabh Chandra will defend his dissertation, entitled *Molecular and Functional Characterization of a Novel Mutation in Murine Stem Cell Factor*, at 3:30 p.m. on Thursday, April 4, 2002 in the Science Building, room 12. The members of his committee are Dr. David Prentice, Chair, Dr. Jing Chen, Dr. James Hughes, Dr. Reuben Kapur, and Dr. David Williams.

### **SCHOOL OF EDUCATION**

#### **CURRICULUM, INSTRUCTION, & MEDIA TECHNOLOGY**

Mr. Toshiyuki Yamamoto will defend his dissertation defense, entitled *The Difference of Information Technology Visions Between the Faculty and Students in The Engineering Laptop Institution*, at 1:00 p.m. on Monday, March 25, 2002 in the School of Education 11<sup>th</sup> Floor Conference Room #2. The members of his committee are Dr. Susan Powers, Chair, Dr. Sue Kiger, and Dr. John Carter.

# **FIELD TRIPS**

## **SCHOOL OF EDUCATION: Elementary & Early Childhood Education**

The Elementary & Early Childhood Education 100 class will take a field trip to Indianapolis on Tuesday, April 9, 2002 to visit Miller School #114. The purpose of this trip is for students to experience an urban school setting in connection with their ELED 100 class work. Students and faculty will travel via bus with a departure from campus at 7:30 a.m. They will return to campus at approximately 3:30 p.m. A list of participating students is available in the Elementary and Early Childhood Education Office.