



Academic Notes

NOVEMBER 8, 2004

AN 2004-2005

****SPECIAL NOTICES****

CALEB MILLS DISTINGUISHED TEACHING AWARD

Nominations for the 2005 Caleb Mills Distinguished Teaching Award are now being accepted at the Center for Teaching and Learning, Dreiser Hall 123. The award is one of ISU's most prestigious, and a faculty committee is currently being formed to review nominees. The deadline for nominations is Friday, December 17, 2004.

The University Handbook restricts nominations for the Caleb Mills Award to tenured faculty who have taught a minimum of 16 semester hours or 24 contact hours at ISU over the previous calendar year. Nominations can be provided from administrators, faculty, students, and alumni and should be submitted electronically at the Center for Teaching and Learning webpage. Click on Programs, followed by Caleb Mills Award.

Thank you for your assistance in recognizing some of ISU's most outstanding faculty. Informational posters for the award will be forthcoming and can be displayed in your building in an appropriate setting.

FACULTY ATTENDANCE FORM FOR FALL COMMENCEMENT

All faculty are asked to go to the Academic Affairs Web site and fill out the Faculty Attendance form for Fall Commencement 2004 at <http://web/acadnotes/commencement.htm>. After completing the attendance form, click on the submit button, and it will be sent directly to the Office of the Provost. Please complete the attendance form no later than **5 p.m., Wednesday, December 15, 2004**. If you have questions, please contact Donna Royse at x2307.

ACADEMIC APPAREL RENTAL FORM

Faculty members needing to rent academic apparel for Fall 2004 Commencement need to fill out the Academic Apparel Rental Form attached to the back of this issue and send it **by Saturday, November 20, 2004**, to:

DEBBIE OSBORNE
ISU BOOKSTORE

A late fee will be applied after November 20, 2004 to cover additional shipping charges.
SPECIAL NOTICES: continued.

ACADEMIC NOTES PUBLICATION SCHEDULE
FOR FALL 2004

Below is the circulation schedule for the hard copy of *Academic Notes* through December 13, 2004. An asterisk (*) indicates a curricular issue. **All submissions for inclusion in *Academic Notes* are due in the Office of Academic Affairs no later than 10:00 a.m. on the Wednesday^a prior to the distribution of *Academic Notes* on the following Monday, along with an E-Mail or a diskette with the same information in Microsoft Word format. Failure to submit a diskette containing this information will delay publication.** An electronic version of *Academic Notes* is available using Acrobat Reader via the ISU Web Page at – <http://web.indstate.edu/acadnotes/> –.

ACADEMIC NOTES PUBLICATION SCHEDULE
FOR FALL 2004

<u>Deadline for Items</u>	<u>Issue Date</u>
Nov 10*	Nov 15*
Nov 17	Nov 22
Nov 23* ^a	Nov 29*
Dec 1	Dec 6
Dec 8*	Dec 13*

^aDue to holidays, the dates for submission and publication have been moved up or back a day.

FACULTY GOVERNMENT

UNIVERSITY FACULTY SENATE REPORT FOR NOVEMBER 2, 2004

The Faculty Senate Executive Committee met Tuesday, November 2, 2004, in HMSU 227.

President Benjamin reported that the American Democracy Project was very successful, and thanked faculty for involving students; stated that elements of the Reilly report are out; reminded faculty about homecoming this weekend; mentioned the open enrollment period for health coverage.

Provost Maynard reported that the announcement for interim internal HHP Dean search has gone out; compensation committee is meeting; he and Dean Bentil will meet with graduate students on Thursday night to talk about issues; mentioned that there was good turnout for the AAUP meeting last week.

H. Hudson reported that she had received an update from B. Libler regarding issues concerning the expedited graduate application process

FACULTY GOVERNEMENT: University Faculty Senate Report – continued.

Fifteen minute open discussion

- searches;
- kudos to H. Hudson for her comments on Dr. Landini in her address to the Board of Trustees;
- new benefits committee tasks.

Committee Actions

- approved minutes, 8-0-1;
- motion to accept FEBC recommendation on insurance rate increase, 8-0-1;
- sent executive summary of Notebook Initiative to Graduate Council, 8-0-1;
- motion to approve a statement from the Graduate Council on a residency policy, 8-0-1;
- discussed College of Nursing reorganization issues.

Standing Committee reports were given.

The meeting was adjourned 5:34.

**INDIANA STATE UNIVERSITY
FACULTY SENATE
EXECUTIVE COMMITTEE**

The Executive Committee of the University Faculty Senate will meet at 3:15 p.m. on Tuesday, November 9, 2004, in Hulman Memorial Student Union 227.

Agenda

- I. Administrative Report
- II. Chair Report
- III. Fifteen Minute Open Discussion
- IV. Approval of the Minutes
- V. CAAC/Graduate Council: Life Sciences Dept Reorganization
- VI. FAC Resolution: Faculty Enrollment in Classes
- VII. Old Business
- VIII. New Business
- IX. Standing Committee Reports

FACULTY SENATE STANDING COMMITTEES

STUDENT AFFAIRS COMMITTEE

The Student Affairs Committee will meet Thursday November 11 at 8 am in the Library, Room 028 [Lower Level] [Chair, Marsha Miller, Library; marshamiller@indstate.edu]

Next meeting: Friday December 10 [same time & place]

AGENDA

- I. Call to Order
- II. Adoption of the Agenda
- III. Approval of the Minutes of October 20, 2004
- IV. Reports
 - a. Chairperson
 - b. Faculty Senate Liaison
 - c. Administrative
 - d. Student Representative
- V. Old Business
 - a. Faculty Scholarship [report from SAC Chair; report from Subcommittee]
 - b. Review of recent retention initiatives [review of newly acquired materials germane to charge]
 - c. Actively participate in the development of policies and procedures regarding undergraduate admission, retention, and academic standards [discussion of how to achieve this]
- VI. New Business
 - a. IT Notebook proposal

THESES, DISSERTATIONS, & RESEARCH PROJECTS

COLLEGE OF EDUCATION: Educational Leadership, Administration, and Foundations

Abdullah Alzamil will defend his dissertation, entitled *The Impact Of The September 11, 2001 Tragedy On Saudi High School Students Attitudes Toward Studying In The United States Of America*, at 9:00 a.m. on Tuesday, November 23, 2004 in the College of Education, room 1214. The members of his committee are Dr. Todd Whitaker, Chairperson, Dr. Bradley Balch, and Dr. Tarek Zaher.

PROGRAM ARTICULATION AGREEMENTS

Program articulations agreements between Indiana State University and our two-year partner institutions allow students to complete a specific associate degree program at another institution and receive credit toward a specific bachelor's degree program at Indiana State University. Each agreement details the transfer courses accepted for credit at ISU, the courses needed to complete the bachelor's degree, and any other requirements or guidelines that apply. The following agreements have recently been approved:

Ancilla College

A.S. History to B.S. History

Final 10/28/2004

Vincennes University

A.S. Construction Technology to B.S. Construction Management

Final 10/29/04

A.A.S. Construction Technology to B.S. Construction Management

Final 10/29/04

FACULTY ACADEMIC APPAREL ORDER AND ATTENDANCE FORMS

1. Please provide the following information concerning your plans for the Commencement so that, if attending, you can be included in the lineup.
2. To order faculty academic apparel, fill out the faculty academic apparel order form at the bottom of this page and send to Debbie Osborne, ISU Bookstore.

Attendance Form

Check one:

I shall participate in Commencement _____
 I shall **NOT** participate in Commencement _____

Check one:

I have my own academic apparel _____
 I have placed my order for rental of academic apparel from the ISU Bookstore (see form below) _____

Name: _____

Rank: _____

Year(s) Of Service at ISU: _____

Please cut top portion of this form and send to:
 Office of the Provost and Vice President for Academic Affairs by December 15, 2004
 Parsons Hall, Room 208
 (812) 237-2304
 FAX: (812) 237-3607

Faculty Academic Apparel Rental Order Form ISU Bookstore (812)237-3507

I shall participate in Commencement _____ Please check _____
 I shall NOT participate in Commencement _____ Please check _____

Please place a rental order for academic apparel for use at Commencement of Indiana State University.

Name _____ Height _____ Weight _____ Hat Size _____

Degree _____ Field Of Study In Which I Obtained My Degree _____

Name and Location Of Institution From Which I Received The Degree:

Institution: _____ City / State _____

Hood Color (if known) _____ Method of Payment _____

Check one of the following:

I will require cap, gown, and hood _____
 I will require hood only _____
 I will require cap and gown only _____

Doctor Regalia:	Tax	Total
Cap, gown and hood	\$62.96	\$3.78
Cap and gown only	\$33.96	\$2.04
Hood only	\$27.98	\$1.68
Master Regalia:		
Cap, gown and hood	\$50.96	\$3.06
Cap and gown only	\$21.98	\$1.32
Hood only	\$20.98	\$1.26
Bachelor Regalia:		
Cap, gown and hood	\$46.96	\$2.82
Cap and gown only	\$23.98	\$1.44
Hood only	\$22.98	\$1.38

Cap and tassel only \$ 6.98 \$0.42 \$7.40

Please return the lower portion of this form to Debbie Osborne, ISU Bookstore by November 20, 2004

*****A late Fee will be applied after that date to cover additional shipping charges****

*****The ISU Bookstore*****