



Academic Notes

APRIL 18, 2005

AN 2004-2005

****SPECIAL NOTICES****

FACULTY ATTENDANCE FORM FOR SPRING COMMENCEMENT

All Faculty are asked to go to the Academic Affairs Web site and fill out the Faculty Attendance form for Spring Commencement 2005 at <http://web/acadnotes/commencement.htm>. After completing the attendance form, click on the submit button, and it will be sent directly to the Office of the Provost. A form can also be found on the last page of this document. Please complete the attendance form no later than 5:00 p.m., Wednesday May 4, 2005. If you have questions, please contact Donna Royse at x2307.

FACULTY APPAREL RENTAL FORM

Faculty members needing to rent academic apparel for Spring 2005 Commencement need to fill out the Academic Apparel Rental Form and send it by Wednesday, April 20, 2005 to Debbie Osborne, ISU Bookstore.

ACADEMIC NOTES PUBLICATION SCHEDULE FOR SPRING 2005

Below is the circulation schedule for the hard copy of *Academic Notes* through May 2, 2005. An asterisk (*) indicates a curricular issue. **All submissions for inclusion in *Academic Notes* are due in the Office of Academic Affairs no later than 10:00 a.m. on the Wednesday^a prior to the distribution of *Academic Notes* on the following Monday, along with an E-Mail or a diskette with the same information in Microsoft Word format. Failure to submit a diskette containing this information will delay publication.** An electronic version of *Academic Notes* is available using Acrobat Reader via the ISU Web Page at – <http://web.indstate.edu/acadnotes/> –.

ACADEMIC NOTES PUBLICATION SCHEDULE FOR SPRING 2005

Deadline for Items

April 20*

Issue Date

April 25*

Academic Notes

1

April 18, 2005

April 27

May 2

FACULTY GOVERNMENT

FACULTY SENATE EXECUTIVE COMMITTEE

The Executive Committee Of The University Faculty Senate Will Meet At 3:15 P.M. On Tuesday, April 19, 2005, In Hulman Memorial Student Union 227.

Agenda

- I. Administrative Report
- II. Chair Report
- III. Fifteen Minute Open Discussion
- IV. Approval Of The Minutes
- V. Caac: Martial Arts Minor
- VI. Old Business
- VII. New Business
- VIII. Standing Committee Reports

INDIANA STATE UNIVERSITY FACULTY SENATE

The University Faculty Senate will meet at 3:15 p.m. on Thursday, April 21, 2005, in Dede III.

Agenda

- I. Administrative Report
- II. Chair Report
- III. SGA Report
- IV. Fifteen Minute Open Discussion
- V. Approval of the Minutes
- VI. CAAC: Martial Arts Minor*
- VII. AAC: Faculty Count
- VIII. Spouse/partner Hires Policy
- IX. Notebook Initiative
- X. Old Business
- XI. New Business
- XII. Standing Committee Reports

*Pending Executive Committee action on April 19, 2005.

FACULTY SENATE STANDING COMMITTEES

STUDENT AFFAIRS COMMITTEE

The Student Affairs Committee will meet Tuesday, April 19, 2005 at 8:30 am in the Library, Room 028 [Lower Level] [Chair, Marsha Miller, Library; marshamiller@indstate.edu].

AGENDA

I. Call to Order

II. Adoption of the Agenda

III. Approval of the Minutes of March 15, 2005

IV. New Business

Academic Integrity and *Turnitin* [Karen Schmid]

V. Reports

a. Chairperson

b. Faculty Senate Liaison

c. Administrative Representatives

d. Student Representatives

VI. Old Business

a. Notebook Initiative: *Feasibility Report* from the Notebook

University Implementation Committee or *Learning in a Digital*

World, April 4, 2005 [discussion]

b. Retention Issues [discussion]

c. Charges round-up [final comments/input]

CORRECTIONS

***The following is a correction of the text that appeared as an **PROPOSAL** in the March 28, 2005 issue of *Academic Notes*. The description for COUN 738 was listed in place of SAHE 738, COUN 738 should remain the same. *The CORRECTED portion appears below in [italics].*

GRADUATE PROPOSALS

COURSE REVISIONS

COLLEGE OF EDUCATION: Counseling

SAHE 738 *[Professional Seminar: Student Affairs and Higher Education--3 hours. This course is an exploration of leadership and management issues in Student Affairs and Higher Education. Topics include leadership, organizational models, management practice and theory, human resource management, fiscal resource management, current professional issues, professional and personal development, professional ethics and legal issues.]*

Change number and description to:

SAHE 680 *[Professional Seminar: Student Affairs and Higher Education--3 hours. This course is the culminating experience for the master's degree in Student Affairs and Higher Education. Topics include current professional issues, professional and personal development, and professional ethics.]*

Preferred Effective Term: Fall 2005

*****The following courses were approved, but were never published in the Academic Notes.*****

COURSE REVISIONS

COLLEGE OF ARTS AND SCIENCES: Political Science

PA 609 **Ethical Concerns in Current American Public Administration**--3 hours. Ethical problems and concerns for public administrators, as these are being raised and framed by the National Association of Schools of Public Affairs and Administration (NASPAA). Survey of the work of leading authors closely connected with the evolving NASPAA ethics project. A major research paper will be required.

Change description to:

PA 609 **Ethical Concerns in Current American Public Administration**--3 hours. This course reviews theories of ethics and principles of ethics applied to management in the public sector. It deals with ethical issues that may confront the public manager. Accountability, discretion, working in the public interest, and influence of public administrators on public policy are reviewed. The course emphasizes practical approaches

to ethical dilemmas in public administration

Preferred Effective Term: Spring 2005

CORRECTIONS: *Continued.*

PA 697 **Research Seminar in Public Administration**--3 hours. This course will provide supervised research experience to non-thesis M.P.A. students. Each class member will produce a major research paper and make a formal presentation in an open forum. The class will meet regularly to consider methodological innovations, research designs, and progress reports on individual projects.

Change description and title to:

PA 697 **Capstone Research Course in Public Administration**--3 hours. This is a directed research course that will be taken by each MPA student during her or his final semester in the MPA program. Under the supervision of one or more members of the political science and public administration faculty, students will develop projects suitable for presentation at a public forum. Faculty will judge each project and presentation either as pass or fail. Judgments will be based on form, style, substance, and presentation of each project. Passage of this course is the final step toward the award of the MPA.

Preferred Effective Term: Summer I 2005

FACULTY ACADEMIC APPAREL ORDER AND ATTENDANCE FORMS

1. Please provide the following information concerning your plans for the Commencement so that, if attending, you can be included in the lineup.
2. To order faculty academic apparel, fill out the faculty academic apparel order form at the bottom of this page and send to Debbie Osborne, ISU Bookstore.

Attendance Form

Check one:

I shall participate in Commencement _____
 I shall **NOT** participate in Commencement _____

Check one:

I have my own academic apparel _____
 I have placed my order for rental of academic apparel from the ISU Bookstore (see form below) _____

Name: _____

Rank: _____

Year(s) Of Service at ISU: _____

Please cut top portion of this form and send to:
 Office of the Provost and Vice President for Academic Affairs by May 4, 2005
 Parsons Hall, Room 208
 (812) 237-2304
 FAX: (812) 237-3607

Faculty Academic Apparel Rental Order Form
ISU Bookstore (812)237-3507

I shall participate in Commencement _____ Please check _____
 I shall NOT participate in Commencement _____ Please check _____

Please place a rental order for academic apparel for use at Commencement of Indiana State University.

Name _____ Height _____ Weight _____ Hat Size _____

Degree _____ Field Of Study In Which I Obtained My Degree _____

Name and Location Of Institution From Which I Received The Degree:

Institution: _____ City / State _____

Hood Color (if known) _____

Check one of the following:

I will require cap, gown, and hood _____
 I will require hood only _____
 I will require cap and gown only _____

<u>Doctor Regalia:</u>		Tax	Total
Cap, gown and hood	\$62.96	\$3.78	\$66.74
Cap and gown only	\$33.96	\$2.04	\$36.00
Hood only	\$27.98	\$1.68	\$29.66
<u>Master Regalia:</u>			
Cap, gown and hood	\$50.96	\$3.06	\$54.02
Cap and gown only	\$21.98	\$1.32	\$23.30
Hood only	\$20.98	\$1.26	\$22.24
<u>Bachelor Regalia:</u>			
Cap, gown and hood	\$46.96	\$2.82	\$49.78
Cap and gown only	\$23.98	\$1.44	\$25.42
Hood only	\$22.98	\$1.38	\$24.36
Cap and tassel only	\$ 6.98	\$0.42	\$7.40

Please return the lower portion of this form to Debbie Osborne, ISU Bookstore by April 20, 2005

*****The ISU Bookstore*****