



Academic Notes

NOVEMBER 28, 2005

AN 2005-2006

****SPECIAL NOTICES****

CALEB MILLS DISTINGUISHED TEACHING AWARD

Nominations for the 2006 Caleb Mills Distinguished Teaching Award are now being accepted at the Center for Teaching and Learning, Dreiser Hall 127. The award is one of Indiana State University's most prestigious, and a faculty committee is currently being formed to review nominees. The deadline for nominations is Friday, December 16, 2005.

The University Handbook restricts nominations for the Caleb Mills Award to tenured faculty who have taught a minimum of 16 semester hours or 24 contact hours at ISU over the previous calendar year. Nominations can be provided from administrators, faculty, students, and alumni and should be submitted electronically at the Center for Teaching and Learning webpage. Click on Programs, followed by Caleb Mills Award.

Thank you for your assistance in recognizing some of Indiana State University's most outstanding faculty.

FACULTY ATTENDANCE FORM FOR FALL COMMENCEMENT

All faculty are asked to go to the Academic Affairs Web site and fill out the Faculty Attendance form for Fall Commencement 2005, the form is located at the end of this document, and online at <http://web/acadnotes/commencement.htm>. After completing the attendance form, click on the submit button, and it will be sent directly to the Office of the Provost. Please complete the attendance form no later than **5 p.m., Wednesday, December 14, 2005**. If you have questions, please contact Donna Royse at x2307.

ACADEMIC NOTES PUBLICATION SCHEDULE FOR FALL 2005

Below is the circulation schedule for the electronic copy of *Academic Notes* through December 19, 2005. **All submissions for inclusion in *Academic Notes* are due in the Office of Academic Affairs no later than 10:00 a.m. on the Wednesday prior to the distribution of *Academic Notes* on the following Monday, along with an E-Mail or a diskette with the same information in Microsoft Word format. Failure to submit a diskette containing this information will delay publication.** *Academic Notes* is available using Acrobat Reader at <http://web.indstate.edu/acadnotes/> -.

ACADEMIC NOTES PUBLICATION SCHEDULE
FOR FALL 2005

<u>Deadline for Items</u>	<u>Issue Date</u>
November 30	December 5
December 7	December 12
December 14	December 19

FACULTY GOVERNMENT

INDIANA STATE UNIVERSITY FACULTY SENATE EXECUTIVE COMMITTEE

The Executive Committee of the University Faculty Senate will meet at 3:15 p.m. on Tuesday, November 29, 2005, in Hulman Memorial Student Union 227.

Agenda

- I. Administrative Report
- II. Chair Report
- III. Fifteen Minute Open Discussion
- IV. Approval of the Minutes
- V. Old Business
- VI. New Business
- VII. Standing Committee Reports

FACULTY SENATE STANDING COMMITTEES

Arts Endowment Committee

The Arts Endowment Committee will meet at 1:00 p.m. on Thursday, December 1, 2005, in the Library, Administrative Conference Room, 132F.

Agenda

- I. Call to Order
- II. Adoption of Agenda
- III. Approval of Minutes of November 17, 2005
- IV. AEC Grant Applications

STUDENT AFFAIRS COMMITTEE

The Student Affairs Committee will meet at 1:00 p.m. on Tuesday, December 6, 2005 in HMSU 321.

Agenda

- I. Call to Order
- II. Adoption of the Agenda
- III. Approval of the Minutes of November 3, 2005
- IV. Charges 2005-2006
 - A. Academic Integrity. Chantelle Hendry and Rhonda Impink.
 - B. National Survey of Student Engagement. Becky Libler.
 - C. SGA Faculty Representative. Jim Buffington.
 - D. Faculty Scholarship; Presidential Medal Integration. Elizabeth Brown, Chia-An Chao, and Kathleen Heath.
 - E. Student Representatives to University Standing Committees. Jim Buffington, Jessica May, and Jenny Sackeyfio.
- V. Reports
 - A. Chairperson
 - B. Faculty Senate Liaison
 - C. Administrative Representatives
 - 1. Academic Affairs
 - 2. Student Activities and Organizations
 - 3. Residential Life
 - 4. HMSU
 - 5. Athletics
 - 6. Registrar
 - 7. Admissions
 - 8. Financial Aid
 - 9. Student Academic Services
 - D. Student Representatives
- VI. New Business
 - A. Meeting date, time for January 2006 meeting
 - B. Other
- VII. Old Business
 - A. Coordinating with local SACs
 - B. Other

CURRICULUM

INDEX

Item	Page #
Correction	
MBA 621.....	2
Faculty Academic Attendance Form.....	3

CORRECTION

The following approval was never published in Academic Notes.

COLLEGE OF BUSINESS: MBA Program

MBA 621 **Integrative Seminar I: Managing the Strategic Workforce**--4 hours. The role of an organization's human resources in achieving strategic and operational goals. Techniques related to the management of human resources are reviewed and assessed. Topics also include technology and human resources, organizational change, and organizational and job design. The course may include case analysis, team experiences, and project assignments. The integration with other business functions and issues will be approached through the analysis of selected case studies, the use of guest speakers from the business community, and/or the use of consulting faculty from other business disciplines. The student must have completed all general management tools courses. May be taken concurrently with M.B.A. 622 with permission of the M.B.A. Coordinator.

Change description, title, credit hours, prerequisites to:

MBA 621 **Managing the Strategic Workforce**--3 hours. The role of an organization's human resources in achieving strategic and operational goals. Techniques related to the management of human resources are reviewed and assessed. Topics also include technology and human resources, organizational change, and organizational and job design. The course may include case analysis, team experiences, and project assignments. The integration with other business functions and issues will be approached through the analysis of selected case studies, the use of guest speakers from the business community, and/or the use of consulting faculty from other business disciplines. The student must have completed all general management tools courses. May be taken concurrently with M.B.A. 622 with permission of the M.B.A. Coordinator.

FACULTY ACADEMIC ATTENDANCE FORM

1. Please provide the following information concerning your plans for the Commencement so that, if attending, you can be included in the lineup.

Attendance Form

Check one:

I shall participate in Commencement _____

I shall NOT participate in Commencement _____

Check one:

I have my own academic apparel _____

I have placed my order for rental of academic apparel from the ISU Bookstore (see form below) _____

Name: _____

Rank: _____

Year(s) Of Service at ISU: _____

Please send form to:

Office of the Provost and Vice President for Academic Affairs by December 14, 2005

Parsons Hall, Room 208

(812) 237-2304

FAX: (812) 237-3607