



Academic Notes

MARCH 17, 2008

AN 2007-2008

**** SPECIAL NOTICES ****

ACADEMIC APPAREL RENTAL FORM

Faculty members needing to rent academic apparel for Spring 2008 Commencement need to fill out the Academic Apparel Rental Form on the last page of this document, and send it by **April 1, 2008** to:

**SARA MONDAY
ISU BOOKSTORE**

A late fee will be applied after that date to cover additional shipping charges.

FACULTY ATTENDANCE FORM FOR SPRING COMMENCEMENT

All faculty are asked to go to the Academic Affairs Web site and fill out the Faculty Attendance form for Spring Commencement 2008. The form is available online at <http://www.indstate.edu/acadnotes/acad-aff/commencement.htm>. After completing the attendance form, click on the submit button, and it will be sent directly to the Office of the Provost. Please complete the attendance form **no later than 5:00 p.m., Wednesday, April 30, 2008**. If you have questions, please contact Donna Royse at x2307.

ACADEMIC NOTES PUBLICATION SCHEDULE FOR SPRING 2008

Below is the circulation schedule for the electronic copy of *Academic Notes* through May 5, 2008. **All submissions for inclusion in Academic Notes are due in the Office of Academic Affairs no later than 10:00 a.m. on the Wednesday prior to the distribution of Academic Notes on the following Monday. Submissions must be in hard copy along with an e-mail, disk, or CD with the same information. The electronic version must be formatted either in Word with pages with signatures scanned and inserted as a picture OR PDF saved as text and image. (Do NOT send PDF just saved as an image.) Information submitted to Academic Notes that is not accompanied by an electronic version or that is incomplete or unusable will be returned to the appropriate office. Academic Notes is available using Acrobat Reader at <http://www.indstate.edu/acad-aff/79.html>**

ACADEMIC NOTES PUBLICATION SCHEDULE **FOR SPRING 2008**

<u>Deadline for Items</u>	<u>Issue Date</u>
March 19	March 24
March 26	March 31
April 2	April 7
April 9	April 14
April 16	April 21
April 23	April 28
April 30	May 5

THESES, DISSERTATIONS, AND RESEARCH PROJECTS

COLLEGE OF ARTS AND SCIENCES: English

Chad Michael Bebee will defend his thesis entitled *Charting the Labyrinth: Borges and House of Leaves*, on Monday, March 24, 2008 at 4:00 p.m., in Root Hall, room A-237. Members of his committee are: Dr. Jake Jakaitis, Chairperson; Dr. Katherine Lee and Dr. Brendan Corcoran.

Teresa L. Wise will defend her thesis entitled *Charlotte Perkins Gilman and Educational Philosophy: Social Growth and Present-Day Efficacy* on Tuesday, March 25, 2008, 2:30 - 4:00 p.m., in Root Hall, room A237. Members of her committee are: Dr. Robert Perrin, Chairperson; Dr. Harriet Hudson and Dr. Rosetta Haynes.

FACULTY GOVERNMENT

EXECUTIVE COMMITTEE **FACULTY SENATE** **2007-2008**

The Executive Committee will meet at 3:15 P.M. on Tuesday, March 18, 2008, in HMSU 227.

Agenda

- I. Administrative Report
- II. Chair Report
- III. Approval of Minutes
- IV. New Business
- V. Old Business – None
 - a. *Curriculum & Instruction*, CIMT, Revision/Existing Graduate Program – S. Kiger
 - i. New courses: CIMT 650; CIMT 658; CIMT 665; CIMT 775

- ii. Banking: CIMT 560; CIMT 565 (Note: We have forms to bank 662 and 664, but I thought this was supposed to occur later, according to the program-level narrative).
- b. *Educational Technology*, Major, CIMT, Revision/Existing Graduate Program – F. Lai
 - i. New Course: CIMT 689
- VI. Fifteen Minutes Open Discussion
- VII. Committee Reports
 - a. AAC
 - b. AEC
 - c. CAAC
 - d. FAC
 - e. FEBC
 - f. GC
 - g. SAC
 - h. URC

FACULTY SENATE

The University Faculty Senate will meet at 3:15 p.m., on Thursday, March 20, 2008 in Dede III.

Agenda

- VIII. Administrative Report
- IX. Chair Report
- X. SGA Report
- XI. Memorials
 - a. Gerald “Pat” Calvert, Jr. Associate Professor Systems and Decision Services
 - b. Lawrence Poorman, Professor of Physics
- XII. Information Items
 - a. GSA report
- XIII. Approval of Minutes
- XIV. Fifteen Minute Open Discussion
- XV. New Business
 - a. Program Proposals
 - i. Human Resource Development Certificate (EC approved 9-0-0)
 - ii. Student Affairs & Higher Education Program Revision (EC approved 9-0-0)
 - iii. Curriculum & Instruction graduate program revision (*pending EC*)
 - iv. Educational Technology graduate program revision (*pending EC*)
- XVI. Old Business
 - a. URC Recommendations (E.C. acceptance – 9-0-0)
 - b. Automotive Technology Management Minor (E.C. approved 8-0-0)
 - c. Human Resource Development for Higher Education and Industry (*pending EC*)
 - d. FAC Recommendation: Affiliate Faculty (E.C. approved 6-2-0)

XVII. Committee Reports

- i. AAC
- j. AEC
- k. CAAC
- l. FAC
- m. FEBC
- n. GC
- o. SAC
- p. URC

ADMINISTRATIVE AFFAIRS COMMITTEE

The Administrative Affairs Committee will meet at 3:00 p.m., on Friday, March 21, 2008, in Myers Tech Center, TC 101E

Agenda

1. Open Time (10 minutes).
2. Minutes of February 8 and February 29.
3. Progress report on faculty/administration count.
4. Academic calendar 2010-2011
5. The university organization chart
6. Charge #4 university level committee reports to faculty.
7. Old business
8. New business

CURRICULUM

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UNDERGRADUATE PROPOSALS

NEW COURSES

COLLEGE OF BUSINESS

BUS 100 Introduction to Contemporary Business--3 hours. An introduction to contemporary business and development of connections to the College of Business for first-year students. Special attention will be given to a survey of business disciplines and contemporary issues in business. Students begin their career development process, learn team building skills, and explore career enriching experiences such as internships and study abroad. Not open to juniors or seniors in the College of Business.

Preferred effective term: Fall 2008

COLLEGE OF NURSING, HEALTH, AND HUMAN SERVICES: Recreation and Sport Management

RCSM 351 Foundations of Recreation Therapy - 3 hours. Study of principle theories and developed approaches in recreation therapy, the components for developing an individualized treatment plan, and techniques for documentation.

Preferred effective term: Fall 2008

COURSE REVISIONS

COLLEGE OF BUSINESS

BUS 170 Information Tools—2 hours. This course connects students to the ISU computer system and to software applications. Students will learn about campus accounts, how to use e-mail and the Internet, and how to access campus information systems. Proficiency with appropriate word processing and spreadsheet software will also be gained. Students will give an electronic presentation and will be expected to complete exercises and projects.

Change number, title, credit hours, description, and prerequisites to:

BUS 180 Business Information Tools – 3 hours. The purpose of this class is to help students develop critical-thinking and problem-solving skills. The course uses integrated projects and other learning assignments to develop proficiency in applying information management and communication tools to analysis of simple and complex business problems. Students will also develop proficiency in and an understanding of professionalism in the use of information tools for written, oral and visual business communication. Prerequisite: BUS 100.

COLLEGE OF NURSING, HEALTH, AND HUMAN SERVICES: Recreation and Sport Management

RCSM 371 Recreation Therapy Methods—3 hours. Examines the basic theoretical knowledge and applied techniques required to design and implement individualized client treatment plans in the context of recreation therapy services. Primary component of the course includes client assessment.

Change description to:

RCSM 371 Recreation Therapy Methods—3 hours. Examines basic knowledge and skills of recreation therapy intervention techniques with complementary skills associated with the patient/therapist relationship, therapeutic communication and facilitation. Emphasis is on hands-on involvement in planning and delivering therapeutic activities.

Preferred effective term: Fall 2008

COURSE ELIMINATIONS

COLLEGE OF BUSINESS

BUS 101

Preferred effective term: Fall 2008

BUS 102

Preferred effective term: Spring 2009

PROGRAM REVISIONS

COLLEGE OF BUSINESS

Academic Standards for Business Majors

Brief Summary:

This proposal presents a re-engineered two-semester required course sequence for all first-year business students.

- In the first semester BUS 100, a 3-credit Introduction to Contemporary Business course, replaces BUS 101, BUS 102, and BUS 220, 1-credit each. This course will include the traditional Freshman Business Experience (101/102) curriculum and the Dynamics of Professional Success (220) curriculum as well as a strong introduction to the various business disciplines in a modern context. BUS 100 will serve as the first year learning community course for the College of Business, partnering with COMM 101.
- In the second semester BUS 180, a 3-credit Business Information Tools course, replaces the 2-credit BUS 170. This course includes a more comprehensive treatment of key business information tools, focusing on solving real business problems, and will serve as the IT literacy course for all business majors. BUS 180 will emphasize use of spreadsheet models, essential for business professionals.

BUS 100 and BUS 180 are added to the cornerstone pre-business core. BUS 101, 102, 170, and 220 will be removed from the cornerstone business core. The net effect of the proposal is to add one credit to the business core curriculum, increasing it to 45 credit hours. BUS 101 and 170 are removed immediately; BUS 102 will be removed as existing students progress through the required curriculum. BUS 220 will continue to serve transfer students.

Background and Rationale

Students who took BUS 101 and BUS 102 have reported that these classes are not adequate preparation for the business curriculum. They offer little challenge and do not provide value in our curriculum. Moreover, as 1- and 2-credit courses they are particularly difficult to staff. In fact, the chairpersons have been using adjuncts and temporary faculty as instructors. These previous freshman business courses were developed in part to improve first-to-second year retention; while retention did go up a little at first, it has settled back to the 74% range.

The original BUS 170 Information Tools course was reduced from 3 to 2 credits just before the 1998 business core curriculum change took effect – an adverse accreditation ruling required us to cut one credit hour to meet the former AACSB 50% rule. It is very difficult to meet the information technology needs of our business majors with the content restrictions of BUS 170. In addition, it has been difficult to staff and the chairpersons have been using adjuncts and temporary faculty as instructors. Students state that the degree of difficulty is not sufficient. Employers tell us that our graduates' computer skills do not meet their expectations. Faculty tell us that our students' computer skills do not meet their expectations.

The BUS 220 course was intended to be taken in the sophomore year, reminding students of the importance of career development along with their academic preparation. Addressing the career development issues early is important for students to understand their own responsibility for researching career possibilities and preparing for internships and ultimate employment. Many students did not enroll in the course until late in their time at ISU and thus did not receive the maximum benefit from the resume, interviewing, career center activities. Employers have told us that our students are relatively less prepared for interviews than those from other schools.

Student Learning:

See previous summary for background. BUS 100 replaces three existing courses that have not gotten good reviews from students; the biggest complaint is that there is little substance in these 1-credit classes. We intend to add the introduction to business content to these classes and still meet the objectives of the traditional first year program. By introducing students to careers and to career development in the first year, we expect students to take more responsibility for these important tasks.

Proposed Catalog Copy:

ACADEMIC STANDARDS FOR BUSINESS MAJORS

The following standards apply with regard to the admission, retention, and graduation of students from

the four-year undergraduate programs of the College of Business. Specific requirements for majors are given in the listing for the major.

1. Each entering freshman selecting the College of Business will be placed in the category of “prebusiness.”
2. Students will remain in the prebusiness category until they:
 - a. Complete the following cornerstone and foundation courses with an average of 2.25 or higher:
BUS 100—Introduction to Contemporary Business
BUS 180—Business Information Tools
BUS 201—Accounting Principles I
BUS 202—Accounting Principles II
*BUS 205—Business Statistics I
ECON 200—Principles of Macroeconomics
ECON 201—Principles of Microeconomics
*Prerequisite: Business 180, Mathematics 111, 115, or a calculus course
 - b. Complete the General Education freshman English composition requirement, the communication requirement (Communication 101 or 215), and the College of Business mathematics requirement of Mathematics 111, 115, or a calculus course.
 - c. Have a cumulative grade point average of 2.25 or higher.
3. International students must also have a minimum TOEFL score of 550.
4. Upon satisfactorily meeting the prebusiness requirements, students formally declare a major within the College of Business and may enroll in the functional sequence of courses (Business 311, 321, 351, 361, and 371). Business 305 is a corequisite for Business 311, or 321, or 351, or 361, or 371. Business 401, Senior Business Experience, may be taken only after completion of the functional courses and Business 263.
5. In order to graduate, students majoring in business disciplines must meet the following minimum requirements:
 - a. Have a cumulative grade point average of at least 2.25.
 - b. Complete the following functional and capstone courses with a grade point average of 2.25 or higher.
BUS 305—Business Statistics II
BUS 311—Business Finance
BUS 321—Introduction to Management Information Systems
BUS 351—Introduction to Operations Management
BUS 361—Principles of Marketing
BUS 371—Management and Organizational Behavior
*BUS 401—Senior Business Experience
*BUS 401 is a capstone course and should be taken in the student’s final semester after the functional courses have been completed.
 - c. Complete Business Education, Information, and Technology 336 as the junior-level writing requirement.
 - d. Complete Business 263, Legal Environment of Business.
 - e. Complete a component of courses that are general in nature that comprises at least 50 percent of the student’s four-year program. Some foundation courses and all General Education courses will count in this category.
 - f. Complete the course work required to satisfy the requirements of the major field, meet any additional

requirements that may be stipulated by the individual programs, and have a 2.25 grade point average or higher in the major courses.

g. Complete all other requirements prescribed by the University.

6. Students who change majors, or who had a break in their attendance and have been re-admitted, could be asked to meet the degree requirements in force at the time a major is declared or at the time they have been re-admitted.

7. All students majoring in the College of Business are expected to be aware of course and graduation requirements for their major. For further information, consult the program listing, the chairperson of the department offering the major, or the Undergraduate Student Services Office.

[The following is cited within each major in the College of Business]

Required courses on all four-year professional programs (45 semester hours)

Business: 100—3 hrs.; 180—3 hrs.; 201—3 hrs.; 202—3 hrs.; 205—3 hrs.; 263—3 hrs.; 305—3 hrs.; 311—3 hrs.; 321—3 hrs.; 351—3 hrs.; 361—3 hrs.; 371—3 hrs.; 401—3 hrs.

Economics: 200—3 hrs.; 201—3 hrs.

Preferred effective term: Fall 2008

UNDERGRADUATE APPROVALS

COURSE REVISIONS

COLLEGE OF NURSING, HEALTH, AND HUMAN SERVICES: Nursing

NURS 304 Comprehensive Health Assessment for Nursing Practice—4 hours

Comprehensive health assessment skills are applied to nursing practice with clients throughout the life span. Three classroom hours and three clinical hours per week. Pre- or co-requisite: 300 or consent of instructor.

Change pre or co-requisites to:

NURS 304 Comprehensive Health Assessment for Nursing Practice—4 hours

Comprehensive health assessment skills are applied to nursing practice with clients throughout the life span. Three classroom hours and three clinical hours per week. Pre- or co-requisite: 208 or 300.

Preferred effective term: Fall 2008

COURSE ELIMINATIONS

COLLEGE OF NURSING, HEALTH, AND HUMAN SERVICES: Nursing

NURS 262

Preferred effective term: Fall 2008

PROGRAM REVISIONS

COLLEGE OF ARTS AND SCIENCES: Languages, Literatures, and Linguistics

Major in Languages, Literatures, and Linguistics (39 semester hours)

CIP Code: 16999 Major Code: 1233

Brief Summary:

The Program Prioritization process has given the Department the opportunity to further develop its original intention to combine language study under one degree program. The proposal here would suspend with the intention of ultimately eliminating separate degree programs in Spanish, French, German, Latin and TESL. The ensuing degree program will: 1) allow students to combine languages, 2) reflect the Department's commitment to culture studies, 3) bring greater flexibility to the Department in order to respond to demands for lesser-taught languages; 4) reduce credit hours to the major and minor to allow the major to complement other areas of study, 5) require students in the program to pursue study abroad or other experiences that immerse them in their study of language and culture.

Actions:

Revise Cross-Linguistics Option to become sole non-teaching major.

Change total hours in major from 39 to 31

Eliminate language of separate options (single language option French, German, or Spanish; Classical Studies)

Change credit hours of core course (LLL 400 from 3 to 1)

Student Learning:

Assessment information as well as national discussion show that students need and want more culture studies in relation to their language study. Our research suggests that students are best served when language and culture study supplement other areas of study. The addition of "applied" components recognizes the vital need to for students to have in-country experiences in order to reach broad cultural competency and be competitive in the job market. Further, students can strengthen their language skills in an immersion environment in less time than in the traditional credit hour structure, while additionally gaining valuable cultural and personal experience. The external reviewers during our program review were enthusiastic about our proposed direction, but suggested using nationally normed exams to track results as we blaze this trail. The introduction of national testing tools will allow the programs to monitor the increase in program effectiveness through cooperation with institutions abroad.

Proposed Catalog Copy:

Language Studies Major (31 semester hours)

CIP Code: 16999 Major Code: _____

Required Languages, Literatures and Linguistics (7 semester hours): 200--3 hrs.; 400--1 hrs.; a second language or linguistics area course--3 hrs.

Required language courses (18 semester hours): 300/400-level course work from within the department.

Electives (6 semester hours): course work at any level from within the department or approved

cognate course work from another department.

Applied Experience Component: within the 30 or 31 hours of the major this experience may consist of: a minimum six semester hours of appropriate study abroad; or a minimum three semester hours in LLL 409 in an approved internship.

A minimum 2.5 grade point average in all course work required for the major.

Preferred effective term: Fall 2008

COLLEGE OF ARTS AND SCIENCES: Languages, Literatures, and Linguistics

Languages, Literatures, and Linguistics Minor (24 semester hours)

CIP Code: 16999 Major Code: 1233

Brief Summary:

See Languages, Literatures, and Linguistics Major above.

Proposed Catalog Copy:

Languages Studies Minor (18 semester hours)

CIP Code: 16999 Minor Code: _____

Required Languages, Literatures, and Linguistics courses: 200—3 hrs.; a second language or linguistics area course--3 hrs.; 12 hours from within the department to include at least 6 semester hours at the 300/400 level.

A minimum 2.5 grade point average in all course work required for the minor.

Up to 3 semester hours of 100-level study in the second area may be counted toward the minor.

Preferred effective term: Fall 2008

COLLEGE OF ARTS AND SCIENCES: Languages, Literatures, and Linguistics

Language Specialist Honors Certificate

Brief Summary:

Revisions to the language of the Language Specialist Honors Certificate only.

Proposed Catalog Copy:

Language Specialist Honors Certificate

Students earning the bachelor of arts in language studies may receive the Language Specialist Honors Certificate by fulfilling the following two requirements:

1. Successful completion of an appropriate study abroad experience of at least five weeks in duration or equivalent approved experience.
2. Maintenance of a minimum grade point average of 3.5 in all course work applied to the major or completion of a nationally-recognized language examination in the primary area (e.g., one of those administered by the Goethe Institute in German or the American Association of Teachers of Spanish in

Spanish) with a level of performance to be specified by the department.

Preferred effective term: Fall 2008

COLLEGE OF TECHNOLOGY: Aviation Technology

Associate of Science in General Aviation Flight Technology (32 semester hours)

CIP Code: 490101 Major Code: D609

Brief Summary:

Program changes were result of external surveys and two external reviews for accreditation.

Student Learning:

Proposed changes will better prepare students for marketplace.

Proposed Catalog Copy:

Associate of Science in General Aviation Flight Technology (32 semester hours)

CIP Code: 490101 Major Code: _____

Required courses:

Aviation Technology courses (32 semester hours): 130—2 hrs.; 141—6 hrs.; 142—1 hr.; 144—1 hr.; 205—3 hrs.; 211—3 hrs.; 223—3 hrs.; 241—3 hrs.; 242—1 hr.; 243—3 hrs.; 244—1 hr.; 245—3 hrs.; 342—1 hr.; 344—1 hr.

Directed Basic Studies: Communication 215—3 hrs.

Students must pass each aviation course in the major with a "C" grade or higher.

Preferred effective term: Fall 2008

COLLEGE OF TECHNOLOGY: Electronics, Computer, and Mechanical Engineering Technology

Computer Integrated Manufacturing Major (59 semester hours)

CIP Code: 150405 Major Code: E235

Brief Summary:

The new program title (Automation and Control Engineering Technology) is a more representative description of the profession in which our students will seek careers. We have updated the curriculum to include more appropriate courses so our students will have the current competencies to be successful in this career and be more competitive in the job market. In the process we have achieved greater efficiency in our course offering and sequencing.

Student Learning:

Program is essentially the same as old program with only a name change.

Proposed Catalog Copy:**Automation and Control Engineering Technology Major (79 semester hours)**

CIP Code: 150405 Major Code: _____

Required courses:

Electronics and Computer Technology (27 hours): †165--3 hrs.; †167--3 hrs.; 170--3 hrs.; †231--3 hrs.; †280--3 hrs.; †281--3 hrs.; †381--3 hrs.; †444--3 hrs.; †480--3 hrs.

Manufacturing Technology (15 hours): 225--3 hrs.; †370--3 hrs.; 371--3 hrs.; †372--3 hrs.; †376--3 hrs.

Mechanical Engineering Technology (15 hours): †103--3 hrs.; †203--3 hrs.; †299--3 hrs.; †329--3 hrs.; 407-3 hrs.

Technology Management (8 hours): 131-2 hrs.; 478-3hrs.; 492--3hrs.

Mathematics /Computer Science and Physical Science requirements (14 hours): courses in Chemistry , Geology , Life Sciences, or Physics--8 hrs.; Computer Science 256--3 hrs. (or higher level structured language.); Mathematics 301--3 hrs.

Directed Basic Studies: English 305T--3 hrs.; Mathematics 115--3 hrs.

† Denotes a course having a laboratory component requiring additional contact hours.

Preferred effective term: Fall 2008

PROGRAM ELIMINATIONS

COLLEGE OF ARTS AND SCIENCES: Art**Bachelor of Arts—Art History Emphasis (57 semester hours)**

CIP Code: 500701 Major Code: 0325

Brief Summary:

Eliminate the stand alone major in Art History. This action is undertaken based on the results of program prioritization. Art History will be added as a track in the BA/BS Art Studio major.

Propose Catalog Copy:

None

Preferred effective term: Fall 2008

COLLEGE OF TECHNOLOGY: Technology Management**Career and Technical Education (Non-Teaching Specialization) (52 semester hours)**

Academic Notes

CIP Code: 131320 Major Code: E143

Brief Summary:

This program is being blended together with the current Career and Technical Education (teaching) program.

Proposed Catalog Copy:

None.

Preferred effective term: Fall 2008

Faculty Academic Apparel Rental Order Form

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Cap, gown, and hood (Purchase Tam)	\$126.96	\$7.62	\$134.58 _____
Cap and gown only	\$86.98	\$5.22	\$92.20 _____
Mortarboard, gown, and hood (Rental Mortarboard)	\$60.96	\$3.66	\$64.62 _____
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Master Regalia:

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Bachelor Regalia:

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