E-CAPS – 6: Modification of an Existing Course for the Foundational Studies Program

Department:

Contact Person:

Phone: Email:

Intended Foundational Studies area:

 I. Composition: Freshman Composition Junior Composition

 II Communication

 III. Quantitative Literacy or Mathematics

 IV. Non-Native Language

 V. Health and Wellness

 VI. Science with Laboratory

 VII. Social or Behavioral Sciences

 VIII. Literary Studies

 IX. Fine and Performing Arts

 X. Historical Studies

 XI. Global Perspectives and Cultural Diversity

 XII. Ethics and Social Responsibility

 XIII. Integrative Upper-Division Electives

**ALL Supporting Materials required by the Foundational Studies Council should be attached following this document. (Syllabus etc.)**

[**See FS Requirements Document**](http://www.indstate.edu/gened/newfoundationalstudiesprogram.htm)

Brief Summary and Rational:

Current Catalog Description: [Click here to get Catalog Description](http://catalog.indstate.edu/content.php?catoid=7&navoid=141)

(Once on ACALOG, Select Course from drop down list, Click “Print Friendly,” Left click and drag to select text, copy, return here, and paste below)

Proposed Modification: (Complete ONLY the proposed modifications)

 Modify Existing

Proposed Prefix:

Proposed Number:

Proposed Credits:

Proposed Title:

Proposed Pre/Co-requisites:

Repeatable: Yes No If Yes, maximum number of credits: or times

Proposed Catalog Description: [Click here to get Catalog Description](http://catalog.indstate.edu/content.php?catoid=7&navoid=141)

(Paste the current Catalog Description Below and modify as necessary for new FS Format)

To access these forms, click on link:

[DARS and Registrar Report](#E_CAPS_10_DARS)

[FS Course Approval/Review Signatures Form](#FS_Signatures)

E-CAP 10 DARS and REGISTRAR REPORT FOR COURSES

Must be completed before dean’s approval so changes can be made.

Attach this form to the course proposal form and submit to the Office of Degree Audit and Transfer, Erickson Hall 235.

Completed by the Unit

# Department:

# Contact Person:

# Course:

# I. DARS Completed by Office of Degree Audit and Transfer Completed

Transfer articulation

(If present, detail sent to contact person and attached to proposal) [ ]

Degree Audit

 Includes major/minor/other requirements/general education

(If present, detail sent to contact person and attached to proposal) [ ]

Comments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

DARS Director Date

# II. REGISTRAR

**Completed by the unit:**

Course Prefix and Number       Credits       Pre or Co-requisites

\* Preferred effective term and year

[ ] Fall [ ] Spring [ ] Summer I [ ] Summer II Year

**Completed by Office of Registration and Records:**

Changes in course number conflict with current course inventory [ ]  Yes [ ]  No

Final approval date to meet schedule of classes deadline

Final approval date to met deadline for student registration

Comments:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_

Registrar Date

*\* If the approval date makes the preferred effective date impossible, then the effective date will be the first day of the following term****.***

Foundational Studies Courses Approval/Review Signatures

 Date Vote

1. Department(s)/unit(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

 Representative(s)/Curriculum Committee

2. Department(s)/unit(s)\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 Chair(s)

3. College Representative\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ (If applicable)

4. College/Academic Dean\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

5. Dean’s Office, College of Education \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

 (Courses that lead to educator licensure)

6. Teacher Education Committee \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

 (Courses that lead to educator licensure)

7. Associate Vice President for Academic Affairs\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

8. Foundational Studies Council \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

9. CAAC \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

10. Provost and VP for Academic Affairs\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_

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**Publication Dates:**

Proposed

Approved