INDIANA STATE UNIVERSITY
TEACHER EDUCATION COMMITTEE
April 17, 2007

APPROVED MINUTES
(Approved 9-17-07)

Members present: D. Ballard, D. Clark, R. DeFrance, W. Flurkey, H. Ganapathy-Coleman, S. Gruenert, E. Hampton, M. Hare, F. Lai, M. Miller, D. Quatroche.

Members absent: T. Balch, L. Calvin, A. Gilberti, M. Leinenbach, K. Miller, D. Rueckert, A. Solesky, A. Stafford, W. Wilhelm.

Ex Officio Members present: B. Balch, R. Libler, S. Powers, J. Sheese.

1. Meeting called to order at 3:35 p.m. by Chair S. Gruenert.

2. Approval of Minutes: M. Hare moved approval of the March 20, 2007 minutes. M. Miller seconded. Minutes were approved (11-0-0).

3. Old Business
    A. Assessment Day Fall 2007
        Possible dates for Assessment Day 2007 were discussed. Friday September 7th was advanced as the tentative date. Timelines for provision of data to UAS subcommittees was discussed. A template to facilitate data reporting will be developed and distributed by S. Powers.

    B. New UAS Committee Membership
        The initial UAS subcommittee has ten members and is co-chaired by Kathy Bauserman and Kristy Miller. The advanced UAS subcommittee has seven members and is chaired by Damon Krug.

    C. UAS Program Reports: Initial and Advanced
        S. Powers discussed this. There is a protocol (distributed to members) from the state on what needs to be filled out. Last year we did a part of this. Two documents were distributed describing the process and requirements. Document one is a General Program Overview and represents everything that needs to be done by 2009. It includes sections on a) unit summary, b) teacher education courses, and c) program field experiences. Document two outlines content program specifics. It includes sections on a) curriculum section, b) content standard matrix, and c) assessment data section. Last year the content standards matrix was completed by programs. It is suggested that programs add to this the assessment data section. Content knowledge must be measured by one assessment beyond Praxis II. This cannot be a grade in a class or series of classes. At least the five assessments outlined in the document must be included, though programs may add other

assessments. It is suggested that the content standards matrix and the assessment data section be completed for reporting this year.

Some programs do not have to do this. Any program choosing to do a SPA review does this rather than this report. There are some programs for which there is no SPA. These would have to provide documentation demonstrating accreditation. They still need to have the data, but would not need to write the report. The question facing TEC is what we require in these situations, as data is required to make unit-level decisions. Subcommittees will discuss this issue.

A working session to assist in completion the reporting sections will be offered in May, 2007. Thursday May 10 is the tentative date for this session.

S. Powers moves that for 2006/2007 program reports, section b (content standard matrix) and section c (assessment data section) be submitted by programs. E. Hampton seconded. TEC members discussed when this reporting would be due. This information will be due by May 25, 2007. Motion passed (11-0-0).

D. Spring 2008 NCATE Focused Visit
S. Gruenert discussed that if we do not pass our focused visit, we are revoked and lose accreditation. Licenses in all programs could not be offered until accreditation was once again attained. The earliest this could occur is 2011. A memo will come from the Dean of the College of Education and Chair S. Gruenert to send this message clearly to all unit faculty.

E. Recommendation from Initial UAS Subcommittee: PSU wording.
The initial UAS subcommittee has recommended the wording of Proficient, Satisfactory, and Unsatisfactory (PSU) be changed to Exceeds expectations, Meets expectations, and Does not meet expectations (EMD). This language should provide less "loaded" wording for candidate rating. The recommendation is to utilize the EMD system starting in the 2007/2008 academic year. Numbers will not be utilized in this rating, only in analysis. Implications on Livetext use was discussed. M. Hare moved to implement this recommendation. D. Quatroche seconded. Motion passed (11-0-0).

4. New Business
   A. Program Proposal for English Teaching Elimination
        This proposal removes the masters in english teaching. D. Quatroche moved approval. D. Clark seconded. Motion passed (11-0-0).

5. Reports
   A. Dean's Report
        Programs are encouraged to look over current or possible accreditation.
        Unit presentations were made last week. The presentation from COE was received very well. NCATE standard two was discussed. TEC will be integral to meeting this.

B. Associate Deans' Report
   R. Libler:
   The Project Pre newsletter was discussed. A copy will be distributed to TEC members. This newsletter discusses restructuring and redesign.
   The first annual Teachers of Tomorrow Day was held. 75 guests, 40 of them students, attended and were favorably impressed.
   The next Sycamore Educators Day will be held on November 3rd. A call for presentations will be forthcoming. Motivation will be the theme this year.

   S. Powers
   Initial and advance UAS subcommittees have been busy working. These groups will forward updated UAS material to TEC, which will be asked to approve at the first meeting in September 2007. Changes are still being made at this point. For the initial group; dispositional assessment has been added, PSU data will be collected, and exceptionality is being discussed. For the advanced group; a dispositional assessment is being piloted this semester, a educator work sample will be implemented, and course level assessment is being discussed. Dean Balch asked about use of NSSE data. Pre/post information could not be attained from this, as the respondent groups are different, but trend data could be gathered from this.

C. ESS Report
   The Praxis I committee has not yet come up with recommendations for the board. This group meets again on May 15. Any rule resulting from recommendations would be 1.5 to 2 years out. Issues of when to take this exam and how to prepare students were discussed. A preparation class will be offered this fall. Ideally students would take this exam prior to coming to ISU. ESS website has links to preparation materials. The library is attempting to purchase a tutoring system.

5. Adjournment: Meeting adjourned at 4:45 p.m.

Respectfully submitted by,

Eric Hampton, TEC Secretary