INDIANA STATE UNIVERSITY
TEACHER EDUCATION COMMITTEE
February 19, 2008

APPROVED MINUTES
(Approved 3-18-08)

Members present: T. Balch, D. Ballard, C. Chao, D. Clark, H. Ganapathy-Coleman,
S. Gruenert, E. Hampton, S. Illingworth, D. Kiger, D. Knaebel, F. Lai, S. Latta, M. Lee,
Maury Miller, D. Quatroche, A. Solesky.

Members absent: L. Calvin, Mark Miller, M. Nail.

Ex Officio Members present: S. Powers.

1. Meeting called to order at 3:35 by Chair S. Gruenert.

2. Approval of Minutes: S. Kiger moved approval of the January 15, 2008 TEC
minutes. F. Lai seconded. Minutes were approved (14-0-1).

3. Old Business
    A. TEC Topics Meeting: The next TEC topics meeting will be Tuesday March 4.
Admissions staff will be present to speak about recruitment of teacher education
candidates.

B.   UAS Committee Selection: Selection of members to the initial and advanced
UAS committees is being conducted. The committee membership should be
staggered so that some members remain while new members are brought in. TEC
members feel that an email should be sent by the TEC Chair to assess willingness of
all existing UAS committee members to continue service. This will allow
determination of how many new members should be recruited.

4. New Business
    A. Program Proposal: College of Technology.
        Maury Miller moved approval of the proposal of a new course entitled
Technology and Society (TCED 201). M. Lee seconded. Motion passed (16-0-0).

B.   NCATE Visit
1) AFIs from last visit: A one-sheet response to the areas of improvement noted at
the last NCATE visit was distributed. This document will be provided to the NCATE
team. The areas of weakness noted in these AFIs were discussed by members.
Previously, while we had a large amount of candidate data, we were lacking in our
aggregation and systematic usage of this data. The annual Assessment Day is part of
the systematic process of disseminating and using this aggregated data. We have
also instituted systematic gathering of data to inform unit operations. TEC has
formalized its oversight of the Unit Assessment System. The last AFI regarded

tracking of formal complaints. A formal database to track complaints has been created and is in use. At the December 2007 meeting information from this database was shared with and discussed by TEC.

The goal of the NCATE team is to triangulate information found in the institutional report with that found in the data and shared by individuals in what they are saying. The team is assessing agreement across these data sources. The exhibit center focuses on areas of aggregated data. The team will look at validation of assertions made in the report and delve further via interview questions.

2) Itinerary of team: The schedule of the NCATE focused visit was distributed. Individuals taking part in various interviews were noted on this schedule.

C. Diversity Committee Update

W. Barratt distributed a document outlining the work of the TEC Ad Hoc Diversity Committee. A statement on diversity is presented with a preamble. Specific actions which could be taken by student, faculty and the COE which stem from this statement are also presented in the document. Potential actions stemming from this were discussed. D. Ballard suggested that our diversity assessment be evaluated in terms of match with this document. Implications of this committee's work will be discussed at the next TEC meeting.

5. Reports
   A. Dean's Report

S. Powers presented this report. We are all getting ready for the NCATE visit. Members are encouraged to read the standard 2 rubric, the institutional report, the AFIs from the last visit and the steps taken in response. We have done a lot of work over the last three semesters. This should be reflected in the visit. Members are encouraged to meet the commitments listed on the NCATE visit schedule. Members of the diversity committee are thanked. A Cultural Audit Committee is working at gathering a snapshot of the college. The document provided by the Diversity Committee will inform the work of the audit committee.

   B. ESS Report

S. Powers presented this report. Title II results will be shared with TEC for action and recommendations at the March 2008 meeting.

   C. Chair Report

S. Gruenert reported that an election for a new TEC chair for the 2008-2009 term will be held at the March 2008 meeting.

6. Meeting adjourned at 4:20. The next TEC meeting will be on March 18, 2008 at 3:30.

Respectfully submitted by,
Eric Hampton

TEC Secretary